

AGREEMENT FOR INFRASTRUCTURE PROJECT

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INTEGRATED FOOD SECURITY PROGRAMME TRINCOMALEE**Offices:**

42 Huskison Street
31000 Trincomalee
phone. 026-22023, 22687
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Non-PNA project**Project Number:****FFW 02.3836.01-001.00****Represented by**

Mrs M.R. Singarayer, Project Director IFSP
Dr Dedo Geinitz, Team Leader IFSP-GTZ

Contract Number:
116/2003

Hereinafter referred to as the **"IFSP"**

and

Samurdhi Task Force Nochchikulam, representing their members in Malaikulawewa, DS Division Morawewa, Trincomalee District as **"Implementing Partner"**

Represented by:

President: D.B. Jeyathilaka
Secretary: J.R.M. Premathilaka
Treasurer: K. Bandara

Bank Account:

Bank: Bank of Ceylon
Branch: Horowupotana
Account No.: C/A 11569

Hereinafter referred to as the local community based organisation **"CBO"**

and

Divisional Secretary Morawewa, Trincomalee District as **"Supporting Partner"**

Represented by:

Mr H.W. Yasarathne

Hereinafter referred to as **"SP"**

For the improvement of village infrastructure:

**CONSTRUCTION OF ONE AGRO WELL IN MALAIKULAWEWA – NOCHCHIKULAM,
MORAWEWA DS DIVISION**

Form 4.2

1. Declaration of the CBO and the SP

The **CBO** as **Implementing Partner** shall execute the works for the construction of one agro-well in a participatory manner. The **DS** as **Supporting Partner** shall assist and help the **CBO** throughout the implementation of this project by facilitating logistics of construction material and render administrative support. The **CBO** and the **SP** shall co-operate closely with the supervising engineer of the **IFSP** and any other relevant Government Departments in charge of technical planning and supervision of all kind of activities included in this project. In case a food basket is supplied no distribution to non-members of the CBO and/or to third parties is permitted. The food basket follows the standard of IFSP including the established distribution procedure well known to the CBO. No sub-contracting to third parties is permitted.

2. Subject of the Agreement

The **CBO** with the support of the **SP** shall undertake to perform the tasks described in the project description, bill of quantity and estimate, which form an integral part of this contract.

3. Duration of Assignment

The works are schedule from 15 July 2003 to 30 September 2003. A work schedule has to be submitted by the **SP** to the **IFSP-GTZ** on or before 30 July 2003.

4. Report

A brief report summarising the experience the **SP** and the **CBO** shall submit the results and possible replication of the project by 30 September 2003 in 2 copies to the **IFSP**.

Project Book

A project book is to be kept by the **CBO**. All transactions, progress, meetings and decisions have to be stated in the project book. All vouchers, bank statements and any official document have to be kept. The project book has to be kept with the Implement partner at any time and has to be made available to the **IFSP-GTZ** on occasion of each and every visit and site inspection.

5. Budget for Material and Work

A budget for material and labour/work to compliment/support all technical measures under this project shall be made available by the **IFSP**, subject to request and unless not covered other wise. The budget follows the project description, bill of quantity and estimate. The budget has the following components: material and labour.

The budget consists of five contributions: GTZ (IFSP-GTZ), Sri Lankan Development Fund (IFSP-DF), Samurdhi Task Force contribution (SA), CBO contribution, SP contribution. For DF the Sri Lankan financial regulations are applied (FR). Material shall be made available in kind as far as this is possible and be covered by Sri Lankan budget to the **IFSP** (DF-IFSP budget). This in particular refers to the items listed in Annex, which shall be directly supplied by **IFSP** to the **CBO** and shall be used under the supervision of **SP**.

Contributions to implement this project are estimated and agreed as follows:

IFSP-GTZ:	Up to Rs. 31,000.00 for material, transport and skilled labour.
IFSP-DF:	Up to Rs. 30,500.00 for specific construction material.
SA:	Up to Rs. 66,500.00 for construction material (bricks, cement, sand).
CBO:	Up to Rs. 30,200.00 for unskilled labour wages and excavation works.
SP:	Manpower for support and supervision.

Total **direct project cost** is estimated up to Rs. 158,000.00.

Payment schedule of the IFSP-GTZ and IFSP-DF contribution to the CBO:

1 st payment	Rs. 20,000.00 at commencing of excavation works for foundation, on or before 30 July 2003.
2 nd payment	Rs. 30,000.00 at the beginning of structure works including base foundation and commencing wall construction of the agro-well on or before 30 August 2003.
3 rd and final payment	Rs. 11,500.00 for finishing works incl. apron and acceptance by IFSP on or before 30 September 2003.

Prior to the second and subsequent payments the **SP** and **CBO** shall submit all original invoices and vouchers to the **IFSP**. All invoices and vouchers have to be summarised according to the main items of the project description and bill of quantity. The vouchers have to be certified by the

supporting partner and the IFSP engineer. All remaining vouchers are to be handed over to **IFSP** on or before 15 October 2003.

Note: All works have to be planned and implemented according to best technical and engineering practices. The budget estimate is an upper ceiling and all works we expected to be implemented as efficient as possible to not exceed this budget estimate. Instead of cash budget and/or supplementary to cash budgets **IFSP** reserves the right to supply material instead in accordance with the project description. This shall be agreed case by case between **IFSP**, the **IP** and **SP**. Payment arrangement by **IFSP** to suppliers will be done in accordance with the approved work schedule.

6. Community Mobilisation

For community mobilisation the **IFSP** is prepared to assist through the PNA teams and the community mobilisers.

7. Board at Project Site

In case a **board** is to be erected at the site it has to read as follows:

Integrated Food Security Programme Trincomalee

Project: **CONSTRUCTION OF AGRO WELL AT
MALAIKULAWEWA – NOCHCHIKULAM**

Implemented by: **Isuru Samurdhi Task Force, Ethabendiwewa in cooperation with
Divisional Secretary Morawewa**

Sponsor: **Democratic Socialist Republic of Sri Lanka and
Federal Republic of Germany**

8. Maintenance

The **CBO** and the **SP** shall ensure proper cleaning and upkeep of this agro-well through awareness programmes supported by **IFSP**.

9. Taxes

All claims by the **CBO** and the **SP** under this agreement are discharged. The **CBO** and the **SP** are obliged to pay all public levies, such as taxes, statutory, accident and social insurance themselves.

10. Confidentiality

Both during and after the end of the agreement the **CBO** and the **SP** must not disclose any matters, which have come to his/her knowledge during the course of his/her duties. This shall not apply to communications made in the normal discharge of his duties or to facts, which are manifest to public or which by their nature, or importance do not require to be treated as confidential.

11. Copies

This agreement is drawn up in six originals. The **CBO** and the **SP** shall receive one original each.

Date and Place: 15 July 2003, Morawewa

IFSP:

Mrs M .R. Singarayer, Project Director IFSP
Dr Dedo Geinitz, Team Leader IFSP-GTZ
Divisional Secretary, Morawewa
Mr Chandana Kumara, Programme Officer IFSP
Eng. J.S. Jeyamaran, Programme Engineer IFSP

CBO

President CBO:
Secretary CBO:
Treasurer CBO:

witnessed by:

Dr Roland F. Steurer, GTZ Director Sri Lanka / Mr Kilian Marx, Head of Administration

Annex: description, estimate, plan and list of materials.